



<p>1. Document TRIM Container and Tender Number</p> <p>Tender File: A24/0117 Tender Number: RFT 2403 Contract File: A24/0801</p>	
<p>2. Project Name: Waverley Council Housing Management</p>	
<p>3. Name (including T/As) and Address of the contractor</p> <p>Evolve Housing Limited Henry Dodd House, 9-13 Argyle Street, Parramatta, NSW 2150</p>	
<p>4. Particulars of any related body corporate (within the meaning of the Corporations Act 2001 of the Commonwealth) in respect of the contractor, or any other private sector entity in which the contractor has an interest, that will be involved in carrying out any of the contractor's obligations under the contract or will receive a benefit under the contract</p> <p>EchoRealty NSW and ACT Limited, a wholly owned subsidiary, will manage the Waverley Affordable Housing Program component of Council's portfolio.</p>	
<p>5. The date on which the contract became effective and the duration of the contract</p> <p>1 October 2024 3 years with potential for 3 year extension following performance review</p>	
<p>6. Particulars of the project to be undertaken, the goods or services to be provided or the real property to be leased or transferred under the contract</p> <p>Provision of housing management services including asset and tenancy management for Council's affordable and social housing portfolios.</p>	
<p>7. The estimated amount payable to the contractor under the contract</p> <p>\$325,800 (including GST) + annual indexation by WPI from first anniversary over three years</p>	
<p>8. A description of any provisions under which the amount payable to the contractor may be varied</p> <p>When additional services sought – may include asset management projects (eg replace a roof) or new program initiatives.</p>	

9. A description of any provisions with respect to the renegotiation of the contract

Nil.

10. In the case of a contract arising from a tendering process, the method of tendering (RFT/RFQ/EOI) and a summary of the criteria against which the various tenders were assessed

RFT

Mandatory Participation Criteria:

- Confirmation of registration as a Tier 1 or 2 provider through the National Regulatory System for Community Housing;
- Satisfaction of financial and trading integrity requirements;
- Satisfaction of insurance requirements; and
- Satisfaction of WHS and Risk Management Systems requirements.

Technical Evaluation Criteria

- Demonstrated experience in managing housing under contract for varying target groups in housing markets similar to that of Waverley, including demonstration of the experience and skills of the team responsible for service delivery under the contract, and referee reports;
- Demonstrated capability and capacity to deliver the full requirement as set out in **Error! Reference source not found.** Specification including:
 - Documentation Component
 - Property Management Services
 - Tenancy Management Services
 - Financial Services
 - Performance and Reporting Requirements
- Management Plans, including Quality Assurance Plans and demonstrated practices; and
- Demonstrated commitment to environmental and social sustainability practices.

Commercial Evaluation Criteria

- The total cost of management and consultancy services for Year 1 of the Contract.

11. A description of any provisions under which it is agreed that the contractor is to receive payment for providing operational or maintenance services

The purpose of this contract is the provision of housing management services including asset and tenancy management for Council's affordable and social housing portfolios.

12. Class of Contract (e.g. 1, 2 or 3)

Class 1

