

**APPLICATION FOR – CIVIL WORKS & ENGINEERING PLAN ASSESSMENT/STORMWATER ASSESSMENT**

- Plan Assessment Fee (single dwelling only) includes one (1) inspection: \$1,470.00
- Plan Assessment Fee (dual occupancy developments) includes one (1) inspection: \$2,130.00
- Plan Assessment Fee (larger than a dual occupancy development) based on the linear metre of development frontage, includes three (3) inspections: \$351.00 per linear metre
- Plan Assessment Fee (alteration and addition to RFB) includes (1) inspection: \$2,970.00
- Additional Inspection fees: \$190.00 per Inspection
- (All Fees are GST Exempt)
- This application is for the assessment of stormwater works as part of a DA/CCB and the assessment/execution of civil works within the Council public domain. The scope of this application includes the following, but not limited to the public domain and/or stormwater plan assessment (inc development OSD, Pump Out and Infiltration), footpaths (paved, concrete, gravel or alternative), street lighting, road pavement, street tree pits, kerb and gutter, bus stops, street signage, fencing and street furniture (public seating, bins, bicycle hoops/racks, bollards).
- This assessment is applicable for all development consents for stormwater disposal into the public realm and any public civil works under S138 Roads Act approvals.
- Note this application is exempt for driveways and vehicular crossing works on Council Land. Please refer to the APPLICATION FOR – DRIVEWAY WORKS ON COUNCIL LAND for further detail.

The following information explains how Council will process any proposed development within Councils public domain.

1. You need to complete the attached application form and submit it to Waverley Council, email to [assets@waverley.nsw.gov.au](mailto:assets@waverley.nsw.gov.au) for payment of application fees.

Your application can only be processed upon the post determination of the subject Development Application.

All proposed public domain plans, stormwater plans being submitted to Council for review must adhere to any respective Conditions of Development Consent, applicable to the subject development.

2. Following receipt of your application and the application fee, Councils Public Domain Engineer/ Stormwater Engineer will assess and respond with the approval and/or request for further information to assess the application.
3. Any plan revisions requested by Council and proposed civil works surrounding the subject development are to be completed at the applicant's expense. All detailed plans to be site

specific and in accordance with Council's current 'Public Domain Technical Manual' and 'Water Management Technical Manual'.

4. Once the plans are approved you should make arrangements with your preferred contractor to carry out the work required.

Site safety remains the responsibility of the contractor and/or developer. Any inspection carried out by Council does not relieve the contractor/builder of their responsibility to construct the works in accordance with the approved drawings and specifications. Statements set out here do not relieve the contractor/builder of their obligation to approvals from authorities having jurisdiction over the works.

The applicant is required to obtain a Construction/Work Zone permit where any area of the public road or footpath is to be occupied as construction workspace.

Council must receive the contractor's name and a copy of the contractor's Public Liability Insurance incl. Certificate of Currency before work starts.

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## 5. All Plans Must Include:

- Title Block containing:
    - Drawing title
    - The site address and the relevant DA No.
    - Name and signature of the responsible Engineer/Architect
    - Drawing number/stage/revision No.
    - Scale for the provided size of drawing
    - Drawing schedule: date, description, revision
  - Locality Map with marked location of the development
  - Survey levels to be taken at all relevant points
  - Road/Street name
  - Development Boundaries - including Street number (Lot No. if unavailable) of the development site and adjoining properties
  - Easements – any existing and/or proposed
  - Natural features that impact on the development (e.g. existing trees, rock formation)
  - Existing services: sewer, water, gas etc.
  - Road centreline (existing and new of the widened road - if applicable)
  - Extent of proposed work - using shading for clarity and dimensions of all existing and proposed infrastructure elements
  - Details of footpath, kerb ramps, cycleway, kerb & gutter, stormwater infrastructure – existing and new alignments
  - Street lights to Council's plan/specification
  - Vehicular crossings: redundant & proposed
  - Driveway profiles through centreline and extremities
  - All sections (cross & longitudinal) must include existing & proposed levels and cross fall grade (%), dimensions, intersecting services
  - Longitudinal sections are required for:
    - kerb & gutter alignment - existing and proposed/new
    - transition works extending past the side boundary line
  - Location of existing and proposed Trees and any street furniture (in accordance with Waverley Council DCP and Public Domain Technical Manual)
  - All relevant details to be site specific and in accordance with Council's current Public Domain Technical Manual and Development Control Plan.
6. Your contractor must contact Council for the necessary hold point inspections imposed by Council's Public Domain Engineer/Stormwater Engineer. The contractor must give 48 hours notice before the inspections are needed.
- Council's Contact for Public Domain works:  
Infrastructure Engineer  
E-mail: [assets@waverley.nsw.gov.au](mailto:assets@waverley.nsw.gov.au)
7. Council will be present for the required hold point inspections and check the finish of the works. If the works are not satisfactory, the work must be redone at no cost to Council.
- Should the development require additional survey and design work by Council, a design fee may be charged.

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Please e-mail your application to [assets@waverley.nsw.gov.au](mailto:assets@waverley.nsw.gov.au) and you will be contacted in regards to payment once the application has been lodged.

Or visit our Customer Services Centre at 55 Spring St, Bondi Junction NSW 2022 or call on (02) 9083 8000.

For developments larger than a dual occupancy, Council will assess the application fees on a case by case basis, subject to the width of the development frontage and raise an invoice accordingly.

This application is for the assessment of the Public Domain Plans / Stormwater Plans and permission to undertake construction for Public Domain associated works by private contractors on Council land.

THE APPLICATION FEE IS PAYABLE ON SUBMISSION OF THIS FORM

<p><b>DEVELOPMENT APPLICATION REFERENCE</b></p> <p>DA- ...../20.....</p> <p><b>SITE ADDRESS</b></p> <p>.....</p> <p>.....</p> <p>.....</p> <p><b>APPLICANT</b></p> <p>Name.....</p> <p>Address.....</p> <p>.....</p> <p><b>CONTACT</b></p> <p>Name.....</p> <p>Phone .....</p> <p>Mobile.....</p> <p>Email.....</p>
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**Please Note:**

This is an application only. You are NOT to start work on Council land until you receive written approval. This application will only be processed upon the post determination of the subject Development Application.

Council cannot be held responsible for the delay of construction schedules subject to deferred planning and submissions by the applicant. Any unforeseen site constraints and authorities having jurisdiction over the works will be the responsibility of the applicant.

Should the development require additional survey and design work by Council, a design fee may be charged.

<p>I declare the above information is true and correct in every detail and accept all conditions if approval is granted.</p> <p>Signature.....</p> <p>Date.....</p>
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<p><b>OFFICE USE ONLY:</b> Amount Paid:..... A/C Ref: PUBA      Date: ...../...../.....</p>
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**Privacy of Personal Information.** The personal information supplied on this form, such as your name, address and contact details, is required in order to properly deal with your application. It will be used by Council staff only for the purpose for which it was provided. The information will be stored in our record system for only as long as necessary. During this time it can be accessed and amended by you, and will only be given to third parties with your consent or as required by legislation.