

**APPLICATION FOR – ROAD / FOOTPATH OPENING PERMIT**  
UNDER THE ROAD ACT 1993, SECTION 138

<b>Permit No:</b>	
<b>Date Issued:</b>	

*Office Use Only*

A Road Opening Permit is required for excavation work on any section of **road, footpath, nature strip and its reserve** within Council land.

A Transport for NSW (TfNSW) Permit is required for work on the road surface or kerb and gutter of the classified **State** roads listed below:

- Bondi Road
- Carrington Road
- Council Street
- Old South Head Road
- Syd Einfeld Drive
- Campbell Parade (Francis St to Curlewis St)

If **only** the road surface is to be excavated on one of the above state roads, only a TfNSW Permit is required. Contact TfNSW on (02) 8396 1513 for a Road Occupancy Licence.

If the road surface and Council owned footpath and/or nature strip of the above state roads are to be excavated, both TfNSW and Council permits are required.

If **only** the footpath and/or nature strip of one of the above state roads are to be excavated, only a Council Permit is required.

**Please note:** A TfNSW Road Occupancy Licence may also be required for local roads if work is to be carried out near Traffic Signals.

**Supporting Documentation**

A Certificate of Currency for Public Liability Insurance for a minimum of \$10,000,000 in the name of the contractor must accompany the application.

**Sydney Buses**

If the proposed work impacts bus routes or bus stops in any way, the applicant must contact Sydney Buses via [Bushara.Gidies@transdevjohnholland.com.au](mailto:Bushara.Gidies@transdevjohnholland.com.au) to determine days and times of operation suitable to Sydney Buses.

**Road / Footpath Opening Costs**

Restoration costs are set out in this application form and Waverley Council's Pricing Policy Fees and Charges under Restorations of Council Property. **Any Variation of fees is subject to Council approval.**

Completed applications, together with supporting documentation, should be forwarded by email to [restorations@waverley.nsw.gov.au](mailto:restorations@waverley.nsw.gov.au).

(Allow 5-7 working days for processing).

**GENERAL CONDITIONS:**

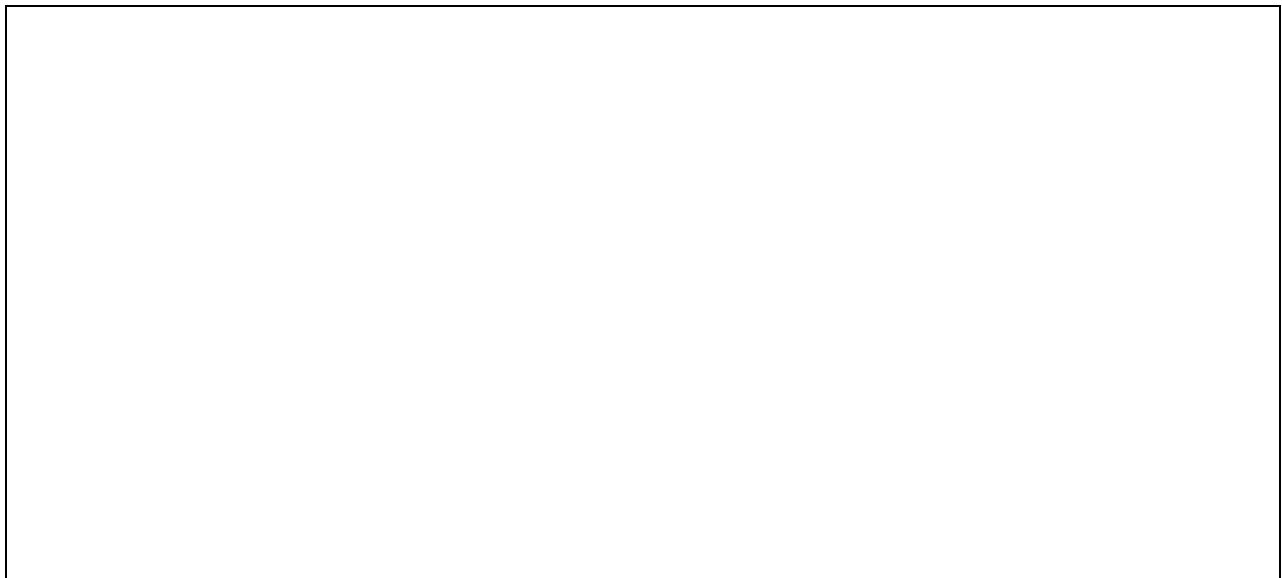
1. Application Fee must be paid prior to assessment. The Permit is not valid unless the total fee is paid and a receipt issued.
2. The Permit is issued conditionally upon the action being taken by the applicant to locate and protect public utility services.
3. Traffic control in accordance with the relevant Australian Standard must be provided where a road is opened and safe pedestrian access along footpaths must be maintained **at all times**.
4. Suitable barricades and warning signs must be erected and, if left overnight, lighting provided in accordance with the relevant Australian Standard.
5. On completion of work, the trench is to be backfilled and sealed with cold-mix to the level of the pre-existing surface.
6. The applicant is liable for any damage to persons or property arising from the works, including temporary restoration work, and must take all reasonable measures to prevent such damage.
7. The applicant is responsible for notifying Council's restoration officer on completion of the work by phone: 9083 8886 and/or emailing a notice of completion to: [restorations@waverley.nsw.gov.au](mailto:restorations@waverley.nsw.gov.au)
8. Dimensions of openings will be verified by Council on completion of works and extra fees charged to the applicant if they exceed the dimensions specified in the permit.
9. Works are to be undertaken between **7am - 5pm, Monday to Friday, or between 8am-3pm Saturdays. Work is not permitted on Sundays or Public Holiday.**

- **NOTES:**
- Road Opening Permit **is not an approval for proposed design** to stormwater, electrical, sewer, and gas. Design must be delivered to [assets@waverley.nsw.gov.au](mailto:assets@waverley.nsw.gov.au)
  - Follow this link for other permits/applications  
[https://www.waverley.nsw.gov.au/building/application\\_forms\\_and\\_certificates/application\\_forms/public\\_domain\\_applications](https://www.waverley.nsw.gov.au/building/application_forms_and_certificates/application_forms/public_domain_applications)
  - Allow at least 3-5 working days of processing time for an urgent assessment. This is subject to urgent fee per assessment.
  - A draft notification letter(s) for distribution by the applicant to affected residents/tenants must be verified by council. This should include description of work, anticipated date of commencement and completion, impact to access, and direct contact detail.
  - Notification and approval from Police are required if work involves full road closure and/or in the vicinity of State Road impacting traffic, transport, and pedestrians.
  - Notification and approval from Transport of NSW is required if work is on and within the vicinity of state classified road and traffic lights.
  - Traffic Control Plan including pedestrian management plan (prepared by RMS accredited person) must be submitted.
  - Applicants must submit construction plan and engineering drawing at request, otherwise this may delay assessment and the issuance of permit.
  - Traffic Control min. charges is 2x 4hours for area less than 10sqm.
  - Council assessment of area requiring restoration **supersedes** applicant’s assessment.
  - Council may at discretion request for time-stamped photo as a supplementary information to support claim (Phone/Tablet application: **Timestamp Camera**)
  - **Road Asphalt restoration** will always be scoped to the Kerb and Gutter due to wheel path.
  - Temporary restoration on Road to be ‘Hot Mix’.

**Permission is sought to make the following opening/s:**

Applicant’s name and address			Contact Number	
			Post Code	
Contractor’s trading name and address (if not the applicant)			Post Code	
Email Address			Contact Number	
Contractor’s Public Liability	Insurance Company «InsuranceCompany»	Policy No	Expiry Date	Sum Insured
Site Address				
Purpose of Opening				
Completion Date				
Current Development Application number, if applicable			DA-	

*All the above details must be completed*



**Guidelines in Calculation of Lengths and Areas for Restoration**

**Minimum Dimensions:**

FOOTPATH:

- Full panel replacement is required in all applications. (Joint to joint).

ROADS:

- The restoration area will be calculated as being 200mm wider than the actual excavation hole.
- The restoration costs are subject to the above minimum lengths and areas with all dimensions measured to the nearest 0.1m.
- All diagonal trenches are to be reinstated as squares on the road to the nearest joints.

**Please select your requirements below:**

LOCATION	CONSTRUCTION	DIMENSIONS		RATE (GST Exempt)	FEE (\$)
<b>ROADS</b>	<b>MINIMUM AREA – 3.0 m<sup>2</sup></b>				
	Asphaltic concrete on road base	Area		\$ 502 /m <sup>2</sup>	
	Asphaltic concrete with concrete base	Area		\$ 831 /m <sup>2</sup>	
	Concrete (200mm)	Area		\$ 686 /m <sup>2</sup>	
	Beams (Notts Ave)	Number		Each/ m <sup>2</sup>	Determined by Assessment
	Structural Slabs (Notts Ave)	Area		Per sqm	Determined by Assessment
	Traffic Islands/Speed humps/Thresholds	Area		\$ 686 /m <sup>2</sup>	
<b>DRIVEWAYS</b>	<b>MINIMUM AREA – 5.0 m<sup>2</sup></b>				
	Concrete Residential (125mm)	Area		\$ 458 /m <sup>2</sup>	
	Concrete Industrial (150mm)	Area		\$ 614 /m <sup>2</sup>	
	Concrete Industrial (200mm)	Area		\$ 865 /m <sup>2</sup>	



FOOTPATHS	MINIMUM AREA – 2.5 m <sup>2</sup>				
	Concrete /Asphalt	Area		\$ 352 /m <sup>2</sup>	
	Standard Paving on Gravel Base	Area		\$ 575 /m <sup>2</sup>	
	Block Paving on Concrete base – <b>Minimum Charge \$1500.00</b>	Area		\$ 993 /m <sup>2</sup>	
	Granite Paving on Concrete base – <b>Minimum Charge \$1800.00</b>	Area		\$ 1285 /m <sup>2</sup>	
	Permeable Paving	Area		\$ 541/m <sup>2</sup>	
	Concrete (exposed aggregate) – <b>Minimum Charge \$3,510.00</b>	Area		\$ 513/m <sup>2</sup>	
	Kerb Ramp (Standard)	Number		\$ 2,870 / Per Ramp	
	Grass area / nature strip	Area		\$ 139.50 /m <sup>2</sup>	
	Tree Surround Resin Bound Stone	Area		\$ 679/m <sup>2</sup>	
	Tactile Ground Surface indicators (Pavers & Buttons)	Area		\$ 95 /300mm <sup>2</sup>	
	Cleaning & Sealing of Paving	Area		\$ 56 /m <sup>2</sup>	
	Telecommunications Pit Lids (Steel surround and infill lid) (Installed)	Number		\$ 6,860 /each	
KERB and GUTTER	MINIMUM LENGTH PER METRE – 1.0 METRE				
	Concrete Kerb and Gutter	Length		\$ 396 /m	
	Stone Kerb and Concrete Gutter	Length		\$1,470/m	
	Dish Crossing/Layback (Standard or Heavy Duty)	Length		\$ 491 /m	
	Stormwater Connection to Gully Pit (or like) (Connection fee to Council asset, work to be done by applicant)	Number		\$ 720/PC	
	Kerb Outlet (connection fee to Council asset)	Number		\$ 256/hole	
	Drainage Pits	Number		Determined by Assessment	
CIRCULAR ARTWORKS/ TREE PITS	Market Replacement Cost: security deposit in the form of an unconditional Bank Guarantee			\$22,105.00	
<b>TOTAL PAYABLE \$</b>					

**TO BE COMPLETED BY COUNCIL OFFICER ONLY:**

Category	Unit	RATE (GST Exempt)	FEE (\$)
Road Opening Permit application Fee (Non-Refundable)	per application	\$ 143	
Urgent assessment fee – for application lodged less than 5 working days prior to the start of activity	per application	\$ 365	
Site Inspection Fee (min. 2)	per inspection	\$ 177.50	
Supervision Fee for Utility and Developer Undertaken Restorations (Minimum 2 Hours)	per hour	\$ 177.50	

Traffic Control (Controller and Equipment)	per controller per hour	\$ 118.50	
Plant Opening Fees for Nightworks	per night	\$ 3,530	
Make Safe Temporary Restoration (Call out and Materials Fee)	per callout	\$ 720	
Line Marking (Road/Driveway and Cycleway, Minimum 2 metre)	per linear meter	\$ 458	
Reduced Asset life Integrity - payable when a third party /applicant (including utilities) are approved to undertake restorations. Applied on total restoration charge	on total cost	25% of maintenance /repair cost	
Street Furniture (bollard, seat, bin enclosure, lighting, bus stop, bike hoop, traffic signs, multifunction pole, Bubbler, structural tree pits, planting & rain gardens)	Each	Determined by Assessment	
<b>Other Road Opening Operation Charges</b>	<b>Unit</b>	<b>RATE (GST Exempt)</b>	
Full Road or Footpath Closure	per day	\$839	
Partial Road or Footpath Closure	per day	\$420	
Parallel parking - Occupation of Parking (un-metered) (in addition to partial road closure)	per metre per day	\$17.20	
Angle parking - Occupation of Parking (un-metered) (in addition to partial road closure)	per metre per day	\$33.50	
Occupation of Footpath / cycleway / verge / open space closure (in addition to partial road / footpath closure)	per metre per day	\$17.20	
Occupation of Parking (metered) (in addition to un-metered fee)	per space per day	\$156	
<b>Surcharges</b>			
Night and Weekend Surcharge	on total cost	40% maintenance /repair cost	
<b>Discounts</b>			
<b>Discounts apply for restorations of areas (Road &amp; Footpath):</b>			
30 m <sup>2</sup> to 50 m <sup>2</sup>	on total cost	20%	
50 m <sup>2</sup> to 100 m <sup>2</sup>	on total cost	25%	
100 m <sup>2</sup> and above	on total cost	30%	
<b>TOTAL PAYABLE \$</b>			
<b>GRAND TOTAL PAYABLE \$</b>			

All charges are in accordance with Waverley Council Schedule Fees & Charges for the 2023/2024 financial year.

**Payment** can be made by credit card over the telephone (0.8% surcharge applies to credit card payments - MasterCard and Visa Card accepted only).

I declare the above information is true and correct in every detail and accept all conditions listed above if approval is granted.

**Signature:**

**Date:**

Please e-mail the completed signed application to [restorations@waverley.nsw.gov.au](mailto:restorations@waverley.nsw.gov.au) and a Council Staff Member will contact you for payment of the relevant fees by credit card (0.8% surcharge applies to all credit card payments). The permit will be emailed to you, together with your receipt of the payment.



Allow 5 working days for processing.

<b>Permit Issued By:</b>		<b>Receipt No:</b>		<b>Date Paid:</b>	
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Should you have any queries, please contact Councils restoration officer on (02) 9083 8886 OR Waverley Council Customer Service Centre, (02) 9083 8000. Operational hours between 9am to 5pm Monday to Friday.

**Privacy of Personal Information.** The personal information supplied on this form, such as your name, address and contact details, is required in order to properly deal with your application. It will be used by Council staff only for the purpose for which it was provided. The information will be stored in our record system for only as long as necessary. During this time it can be accessed and amended by you, and will only be given to third parties with your consent or as required by legislation.