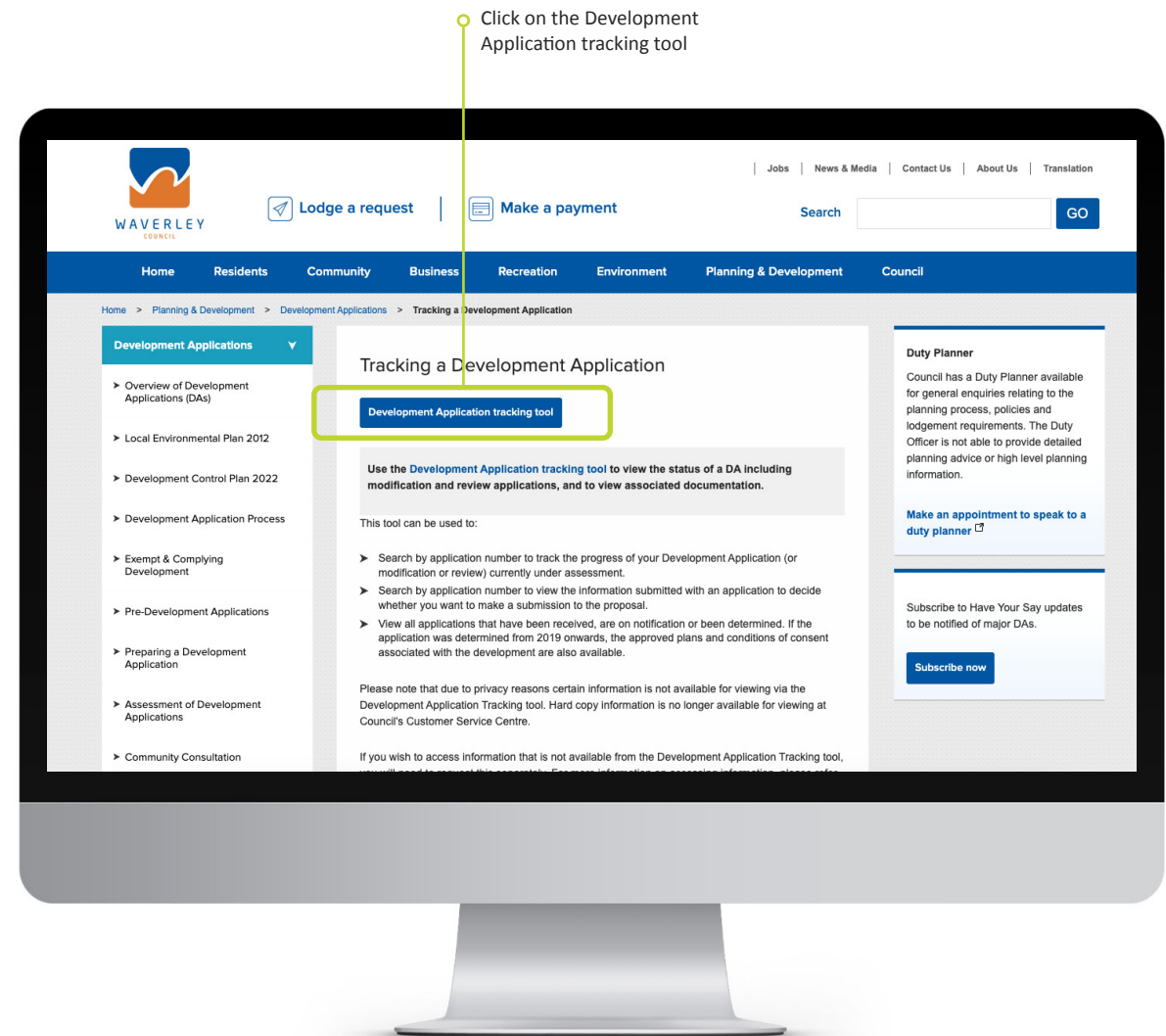# How to use Waverley Council's DA tracker

Step 1.

If you want to see the plans for what someone wants to build, you can check them out on Waverley Council's website.

Once you have arrived on this page, click on the Development Application tracking tool.

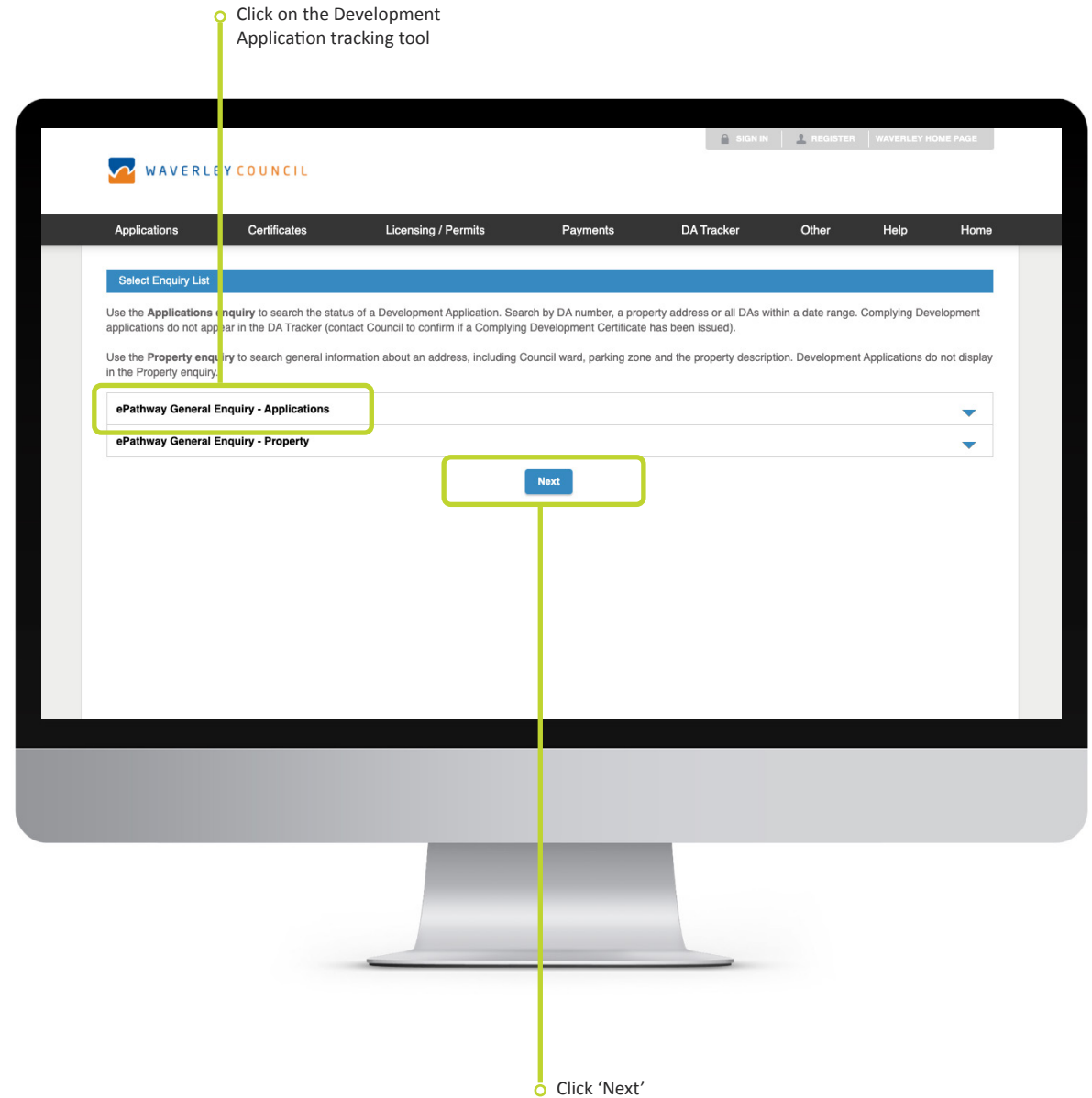Click on the Development Application tracking tool

Step 2.

Waverley Council's Development Application tracking tool looks like this.

You don't need to sign in or register.

Click on ePathway General Enquiry – Applications.

Click on the Development Application tracking tool

WAVERLEY COUNCIL

SIGN IN   REGISTER   WAVERLEY HOME PAGE

Applications   Certificates   Licensing / Permits   Payments   DA Tracker   Other   Help   Home

Select Enquiry List

Use the **Applications enquiry** to search the status of a Development Application. Search by DA number, a property address or all DAs within a date range. Complying Development applications do not appear in the DA Tracker (contact Council to confirm if a Complying Development Certificate has been issued).

Use the **Property enquiry** to search general information about an address, including Council ward, parking zone and the property description. Development Applications do not display in the Property enquiry.

ePathway General Enquiry - Applications

ePathway General Enquiry - Property

Next

Click 'Next'

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Step 3.

There are a few ways to search for a development application.

To widen your search, select "Applications received list" and then click **"Next"**.

Select Applications received list

WAVERLEY COUNCIL

| Applications | Certificates | Licensing / Permits | Payments | DA Tracker | Other | Help | Home |

Select Enquiry List

Use the **Applications enquiry** to search the status of a Development Application. Search by DA number, a property address or all DAs within a date range. Complying Development applications do not appear in the DA Tracker (contact Council to confirm if a Complying Development Certificate has been issued).

Use the **Property enquiry** to search general information about an address, including Council ward, parking zone and the property description. Development Applications do not display in the Property enquiry.

ePathway General Enquiry - Applications

	Description	Instructions
●	Applications received list	All applications received by Waverley Council. This list includes applications that are on notification, under assessment and determined.
○	Applications determined list	All applications that have been determined by Waverley Council. These applications are no longer under assessment.
○	Applications on notification list	All applications currently under assessment and on notification.

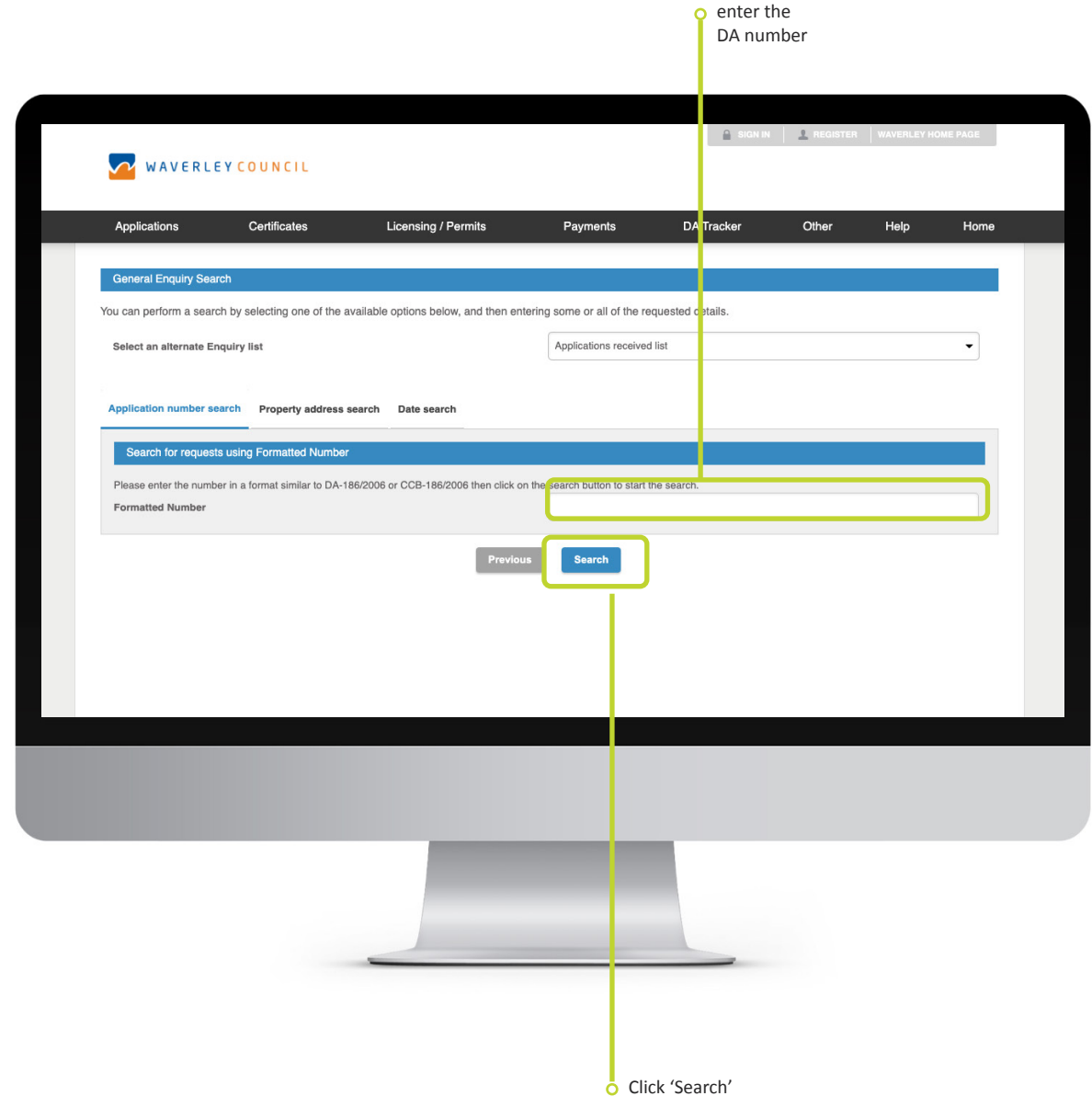**ePathway General Enquiry - Property**

Next

Click 'Next'

WAVERLEY
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Step 4.

You can search for a DA with an application number or with a property address or you can search using a date. To search for building works using the application number, enter the DA number, the format should be similar to DA-XXX/20XX and then click **"Search"**. *(If you don't have a DA number, go to step 5.)*

After you have clicked "search", you can find the building plans, under the "Documents" heading.

Note: If you enter the application number incorrectly or its not in the above format, an error will pop up stating *"There were no results returned for the selected enquiry list"*. To start again, click DA Tracker and go back to Step 2.

enter the DA number

WAVERLEY COUNCIL

SIGN IN | REGISTER | WAVERLEY HOME PAGE

Applications | Certificates | Licensing / Permits | Payments | DA Tracker | Other | Help | Home

General Enquiry Search

You can perform a search by selecting one of the available options below, and then entering some or all of the requested details.

Select an alternate Enquiry list — Applications received list

Application number search | Property address search | Date search

Search for requests using Formatted Number

Please enter the number in a format similar to DA-186/2006 or CCB-186/2006 then click on the search button to start the search.

Formatted Number

Previous | Search

Click 'Search'

WAVERLEY
COUNCIL

Step 5.

If you would like to search for a DA using a property address, click **"Property address search"** then enter the "Street Number", "Street Name", "Street Type" and "Suburb" and click **"Search"**.

Note: If you enter the property address incorrectly, an error will pop up stating *"There were no results returned for the selected enquiry list"*. To start again, click DA Tracker and go back to Step 2.

After you have clicked "search", you can find the building plans, under the "Documents" heading.

Some property addresses will have more than one development application lodged. If you scroll to the bottom of the page, you will locate the most recently lodged development application for that property address.

click 'Property address search'

enter the property details

Applications | Certificates | Licensing / Permits | Payments | DA Tracker | Other | Help | Home

General Enquiry Search

You can perform a search by selecting one of the available options below, and then entering some or all of the requested details.

Select an alternate Enquiry list — Applications received list

Application number search | **Property address search** | Date search

Search for locations using Address details:

Use this option if you wish to search for a property or parcel via the address details. Please enter the address details (or alternatively the Property Name or Ward), then click on the search button to invoke the search.

☐ Advance search - use for strata units, split numbered addresses

Street Number

Street Name

Street Type — (any)

Suburb

Previous | **Search**

Click 'Search'

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